

Catering Conditions at Royal Vancouver Yacht Club

A signed and dated copy of this agreement is required along with your deposit two weeks after your tentative booking to confirm and guarantee your reservation.

Your deposit is non-refundable.

1. Bookings may only be made by Club Members or guests sponsored by a Club member.
2. The Club reserves the right to provide an alternative function room suited to the group's needs.
3. All food & beverage prices and items are subject to change without notice.
4. A non refundable \$500 deposit will be charged at the time of your booking to guarantee the space for Fireplace Lounge; \$2000 for the Main Dining Room; \$500 for Members' Dining Room, \$3000 for the entire main floor. The deposit will be applied to your final balance. If a change of date is requested, the initial deposit is forfeit and a new deposit will be required.
5. Cancellation charges over and above the initial deposit are applicable to events cancelled within 90 days of your function.
6. The Royal Vancouver Yacht Club does not permit outside food and beverages to be brought to the Club. We make exceptions for celebratory cakes. Individual guests who bring outside beverages to the Club will be asked to leave immediately or charged accordingly.
7. Due to health regulations, any food and beverage provided by the Club but not consumed may not be removed from the Club by the customer.
8. Menu and wine must be selected three weeks prior to the function.
9. Final Numbers: the final number of banquet guests and menu choices, for those functions providing a choice of entrée, must be provided to our catering office 72 hours prior to the function. It is the sole responsibility of the client to provide this information to the catering office during our normal office hours from 9 am to 5 pm.
10. The confirmed number of guests constitutes the guarantee. If the guarantee is not received in time, we will invoice for the original number quoted or the number in attendance, whichever is greater. Guarantees for events taking place on a Saturday, Sunday, or Monday are required on the preceding Wednesday.
11. If less than the confirmed number of guests attends a function, the original guarantee will be assessed. Royal Vancouver Yacht Club will set an additional 5% over the guarantee where possible upon request.
12. All buffets require a minimum of 50 guests unless otherwise stated.
13. All functions must select one menu for all guests. Dietary concerns will be taken into consideration. Additional charges will be incurred based on any choices.

14. If a bartender is required for a function, the minimum bar revenue required is \$300. If that is not met, a \$125 charge will be applied.
15. All menu prices are exclusive of service charges and tax.
16. GST is charged on all charges, including service charges, as per Revenue Canada rules.
17. The Royal Vancouver Yacht Club reserves the right to inspect and regulate all private parties, meetings and receptions. The Club prohibits the use of push pins, nails or tape when hanging banners or posters. Liability for damages to the premises will be charged accordingly for replacement value of the property damaged.
18. Non-members attending functions at the Club are not entitled to use any of the facilities other than the private room they have booked unless they have written permission from the General Manager of the Club.
19. Our banquet facilities are open until 1 am Monday to Saturday and 12 am on Sunday.
20. All function rooms are non-smoking areas.
21. Consumption of food and alcohol is limited to the function room booked. No allowance can be made for smokers and beverages.
22. Any music will be confined to the function room you have rented. Written permission from the Club's General Manager is required to have any music in our common areas.
23. We are required to charge Socan and Resound fees to all functions with music. Fees are based on attendance and if there is dancing. The fees range from:

Socan \$22.06—\$63.49 Resound \$9.25—\$26.63
24. The use of personal electronic devices is limited to private function rooms.
25. The Royal Vancouver Yacht Club is a non-profit private club. In order to maintain our non-profit status we strictly prohibit the use of our name or logo in media as well as advertising or announcements, such as radio, newspapers, flyers, posters, etc. Failure to observe this policy may result in cancellation of your function and forfeiture of any deposit.
26. Facility and equipment rental fees will be in addition to food and beverage requirements and at the discretion of the catering manager.
27. Performance of the agreement is contingent upon the ability of the Club to complete the same and is subject to labour disputes or strikes, accidents, travel restrictions, transportation, foods, beverages or supplies and other causes whether enumerated herein or not, beyond the control of management preventing or interfering with the performance. In no event shall Royal Vancouver Yacht Club be liable for loss of profit or other way similar or dissimilar collateral or consequential damages based on breach of contract, warranty, or otherwise.